

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

Job Accountabilities

Job Title: SuDS Technical Specialist	Job number:
Service Area: Place	Team: Sustainability and Climate Change

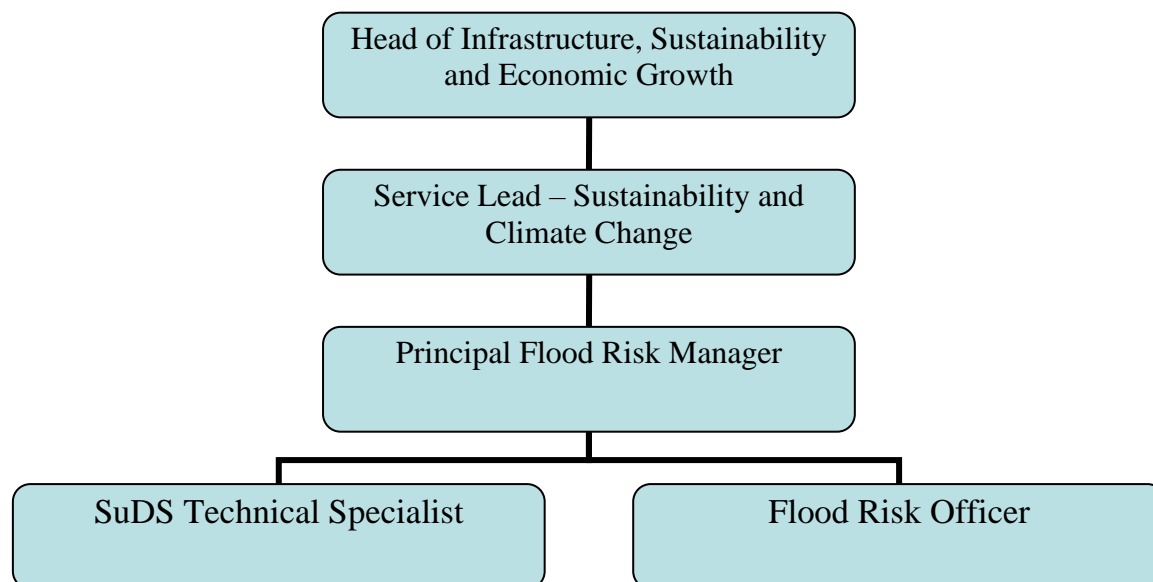
JOB PURPOSE

This job will be the specialist role which will undertake RBWMs statutory duty to respond to consultation requests from the Local Planning Authority to review drainage strategies for new developments in the borough. This role would also provide pre-application advice to developers before/during the planning process and lead on applications for consents to work in ordinary watercourses.

This role will help RBWM to carry out its roles as a LLFA including:

- Duty to co-operate with other public bodies to manage flood risk in the borough and across boundaries
- Development of a Local Flood Risk Management Strategy
- Duty to Investigate Flood Incidents
- Requirement to have a register of structures or features which have an impact on flood risk
- Consenting and enforcement powers for ordinary watercourses
- Role as a statutory consultee for surface water drainage for major development (SUDS)
- To develop and manage delivery of the council's flood risk management and drainage capital programme and associated budgets.

POSITION WITHIN SERVICE STRUCTURE



JOB ACCOUNTABILITIES

Service delivery accountabilities

- To be the lead technical officer responsible for the analysis and appraisal of SuDS strategies for new developments. This includes checking calculations made using drainage software as well as checking for completeness of the overall strategy.
- Provide advice to the Planning team with regard to flood risk for new development across the borough and help to influence policy.
- Provide pre-application advice service to developers to train and brief local developers.
- Use excellent communication skills to ensure productive working relationships with partners and stakeholders. The post holder must be able to communicate technical and potentially sensitive or contentious information both orally and in writing to a wide range of audiences, including non-specialists.
- Use technical expertise to assist in progression of capital projects
- Support the Flood Risk Manager in evaluating and defending the Council's position at planning appeals including written representation, public inquiries and informal hearings as necessary.
- Technically review and determine applications for Land Drainage Consent under Section 23 of the Land Drainage Act 1991 (as amended by the Flood and Water Management Act). Consult with relevant partners and process applications within the statutory time limit, in line with agreed Council procedures.
- Investigate and answer customer flood risk enquiries and undertake site visits as required.
- To work with the Flood Risk Manager to develop long term policy and procedures to

adapt to changes to Schedule 3 of the Flood and Water Management Act 2010.

Standard accountabilities/responsibilities that apply to all council staff or specific groups are set out in the Employee Handbook, these include:

- Corporate management
- Information governance compliance
- Whistleblowing
- General Safeguarding Statement
- Project and work management
- Working in a team
- Risk management including Health & Safety
- Business continuity
- Equality of Opportunity
- Our corporate values
- Budget management
- Specific responsibilities for managers.

The handbook can be viewed [here](#).

Local operating procedures and specific activities/tasks will be supplied by the service.

Person specification

Key Criteria	Essential	Desirable	How assessed
Qualifications and Training	Degree in relevant subject or equivalent work experience and CPD.	Membership of a relevant professional organisation.	Application
Job Competence Summary (knowledge, skills, abilities, experience)	<p>Experience in flooding, flood risk, consultant relevant role</p> <p>Experience in responding to planning consultation requests regarding drainage of new developments</p> <p>Experience of reviewing and influencing plans relating to drainage and improving flood risk by negotiating with developers and other external partners</p> <p>Knowledge of current best practice regarding sustainable drainage systems (SuDS) design and calculations, and policies within the Town and Country Planning regime</p> <p>Ability to interpret, apply and implement Council policies and programmes.</p> <p>Experience of providing expert</p>	<p>Relevant knowledge of Flood and Water Management Act, Land Drainage Act, Health & Safety at Work Act legislation/CDM</p> <p>The ability to use Geographic Information Systems</p>	<p>Application/ Interview</p> <p>Application/Interview/ Assessment</p> <p>Application/Interview/ Assessment</p> <p>Interview</p> <p>Application/Interview</p> <p>Interview</p>

	<p>advice to a range of stakeholders</p> <p>Ability to communicate effectively in both written and verbal form with all levels of people including dissatisfied customers.</p> <p>Ability to use, develop and apply IT to the service.</p> <p>Political Awareness and sensitivity</p>		
Other requirements (eg unsocial hours working, driving licence, fit to drive Council vehicle etc)	Current driving licence		Application/Interview
This post has been identified as customer facing in accordance with Part 7 of the Immigration Act 2016 and therefore the council's English language fluency standard applies.	The ability to converse at ease with the public, answer questions and provide advice, including the use of specialist terminology relevant to the job role/profession and where necessary for an extended period of time.		The competent answering of interview questions in English.